



Dear Parent,

Thank you for enrolling your child in Segment 2. Your child is eligible to attend this class if they have at least **30** hours of driving time logged with **2** hours being at night and **90** days has had to elapse from the date on the top of their Level 1 License.

Please fill out the 2 page contract and mail it back with your payment to:

**West Michigan Driving Academy
1165 W. Hackley Ave
Muskegon, MI 49441**

Your child will need to bring with them the first day of class the following items:

**Pencil or Pen
Their driving log book signed by a parent
A copy of their Level One License issued to them by the Secretary of States office
for West Michigan Driving Academy to keep.**

If you have any other questions, feel free to call 557-8976. Thank you for choosing West Michigan Driving Academy.

Sincerely,

Mark VanDyke

WEST MICHIGAN DRIVING ACADEMY LLC

Office Hours:
Monday – Thursday
9:00 AM – 1:00 PM

**Remit To: 1165 W. Hackley Ave
Muskegon, MI 49441
(231) 557-8976 drivesafewm@yahoo.com**

Department of State
Certificate #
P000152

Whitehall HS 3100 White Lake Dr Whitehall, MI 49461	Montague HS 4900 Stanton Montague, MI 49437	North Muskegon 1600 Mills Ave Muskegon, MI 49445	Fruitport HS 357 N. 6 th Fruitport, MI	Glenside 1165 W. Hackley Muskegon, MI	Reeths Puffer High School 1545 N. Roberts Road Muskegon, MI 49445
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Program Number: **SEGMENT II CONTRACT** Class Location:

Dates of Class:

Student Name: Date of Birth:
Address: Age:
Phone:

Parent’s Name: Emergency Phone:

West Michigan Driving Academy will provide a minimum of 6 hours of classroom instruction provided by a certified instructor. Classroom instruction shall not exceed 2 hours per day. Class times are **Monday-Wednesday 5:15pm-7:15pm** and **has completed a minimum of 30 hours of driving (including 2 hours at night) with a licensed parent or guardian (or parent designee) on a level 1 license, which has been held for not less than 3 continuous months.**

Notice – This provider is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with the provider, write: Michigan Department of State, Driver Program Division, Lansing, MI 48918. Completion of driver education instruction does not guarantee qualification for a driver license.

1. The parent or guardian agrees to pay the amount of **\$50.00** which needs to be paid in full 2 weeks prior to the start of class. Cash or check is accepted for payment.
2. Requirement to pass the course is six (6) hours of classroom instruction and the student needs to score 70% or better on the state segment 2 test and bring in 2 articles about car crashes..
3. The cost of materials and supplies for the class is included in the price of the course.
4. Incase of a student’s absence or emergency the school’s policy is that the student must attend all three classes.
5. There are no make ups.
6. If a Certificate of Completion is misplaced or destroyed, there is a **\$20.00** replacement fee. _____(Parents initials)
7. **If school is canceled due to weather conditions or natural disaster class is cancelled.**

REFUND POLICY

Class fees are refunded only when the class is canceled, upon receipt of a physician’s statement of illness, or if the enrollee moves out of the area prior to the start of class.

Student’s Signature
Mark Van Dyke

Parent’s or Guardian’s Signature

School Representative Signature

Date of Contract

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Whitehall HS
3100 White Lake Dr
Whitehall, MI 49461

Montague HS
4900 Stanton
Montague, MI 49437

Cloverville
3162 F Hts Ravenna
Muskegon, MI 49444

Fruitport HS
357 N. 6th
Fruitport, MI

Glenside
1165 W. Hackley
Muskegon, MI

Reeths Puffer High School
1545 N. Roberts Road
Muskegon, MI 49445

SEGMENT II - ENROLLMENT FORM

Program Number:

Class Location:

Dates of Class:

Student:

Date of Birth:

Age:

Phone:

Attends School:

Parent's Name:

Emergency Phone:

Student's Signature

Date

Parent's Signature

Date