

**WEST MICHIGAN DRIVING ACADEMY AND TESTING CENTER, LLC**

1165 W. Hackley Ave. • Muskegon • MI • 49441 • (231) 557-8976

State Certification # P000152 • Office Hours: Monday – Thursday, 3:00 p.m. – 9:00 p.m.

Program Number #:

**TEEN SEGMENT 1 CONTRACT**

Classroom Location:

Classrooms at: Fruitport HS, Glenside, Montague HS, North Muskegon HS, Oakridge HS, Reeths-Puffer HS, Whitehall HS

Student: (last) \_\_\_\_\_ (first) \_\_\_\_\_ (middle) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

Parent/Legal Guardian's Name: \_\_\_\_\_ Parent's/Legal Guardian's Phone #: \_\_\_\_\_

Parent/Legal Guardian's Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Dates of Class: \_\_\_\_\_ (Parent Meeting ) Date/Time: \_\_\_\_\_ :

Class Time: \_\_\_\_\_

**TEEN SEGMENT 1 PROVISIONS**

1. West Michigan Driving Academy and Testing Center, LLC. will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction and 4 hours of observation time with a certified Michigan Driver Education Instructor.
2. Classroom instruction must be a minimum of 3 weeks in length and shall not exceed 2 hours per day. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom i/file that is insured by the Provider to cover each student enrolled in the program.
3. The Student must be at least 14-years and 8-months of age by the first day of a Segment 1 course. Verification by birth certificate is required.

**TEEN SEGMENT 1 TERMS**

1. The Parent or Legal Guardian agrees to return this signed contract with a **\$100** deposit 2 weeks prior to the start of class in order to ensure a place in the class. The balance of **\$255** will be due the first day of class. Cash or Check is accepted for payment.
2. The Student and at least one Family Partner must attend the mandatory Parent Meeting.
3. The Student may miss class only for an illness or emergency with documented proof presented to the instructor. The student is required to make up the same class session missed (e.g., The student missed day 5 and must attend day 5 of the next available segment 1 course.)\*
4. A fee of **\$30.00** will be charged if 24 hours advance notice is not given for a driving appointment cancellation.\*
5. A fee of **\$50.00** will be charged for each lost or damaged textbook or workbook.
6. A fee of **\$10.00** will be charged for each request for a replacement of a Segment One Completion Certificate.

**REQUIREMENTS TO PASS THE COURSE**

1. The Student must complete all homework and receive an overall grade of 70% on daily quizzes/test.\*
2. The Student will be allowed up to three attempts to pass the State Exam, which requires a score of at least 70%\*
3. The Student must pass **ALL** BTW Performance Objectives, per the Driver Education Provider and Instructor Act (DEPIA), at the instructor's professional discretion with a satisfactory or higher grade.

**REFUND POLICY**

**NOTICE - This provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the DES-P11 Statement of Complaint form found on the Department of State website; [Michigan.gov/DriverEd](http://Michigan.gov/DriverEd). Completion of driver education instruction does not guarantee qualification for a driver license.**

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1. Before the beginning of the third class session, 80% of the total tuition will be refunded if no BTW instruction was given.\*
2. After the beginning of the third class session, no refund shall be given.\*

BTW WAIVER

Section 33 (d) of the Driver Education Provider and Instructor Act requires that at least two students must be in a vehicle during BTW instruction unless a parent waives this requirement in writing.

I, the Parent/Legal Guardian of the Student, waive this requirement.

I understand that my son/daughter must still complete at least 4 hours of observation time as a passenger in a driver education vehicle being driven by another driver education student.

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ West Michigan Driving Academy & Testing Center LLC. By: \_\_\_\_\_ Owner

Provider Name Signature of Provider Owner Title

**ACCOMMODATIONS/MEDICAL CONDITIONS**

1. Does the Student require any special accommodations to participate in the classroom phase (e.g., test being read, interpreter, etc.)? Yes  No  If Yes, please explain: \_\_\_\_\_
2. Does the Student require any special accommodations to participate in the BTW phase (e.g., adaptive devices, interpreter, etc.)? Yes  No  If Yes, please explain: \_\_\_\_\_
3. Are there any medical conditions that would pose a concern with the Student's BTW instruction (e.g., epilepsy, color blindness, etc.)? Yes  No  If Yes, please explain: \_\_\_\_\_
4. Is the Student taking any medications that may affect his/her ability to drive a motor vehicle safely? Yes  No  If Yes, please explain: \_\_\_\_\_
5. Is the Student's visual acuity at least 20/40 corrected? Yes  No
6. In the last six months, has the Student had a fainting spell, blackout, seizure, or other uncontrolled loss of consciousness? Yes  No
7. In the last six months, has the Student had a physical or mental condition which would affect his/her ability to drive a motor vehicle safely? Yes  No

**If the answer to any of questions 5 – 7 is Yes, then the Parent/Guardian must provide a letter signed by the Student's physician indicating that the condition has been corrected and/or is under control and the Student meets the physical and mental requirements for a motor vehicle operator's license under Section 309 of the Michigan Vehicle Code, 1949 PA 300, MCL 257.309.**

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Parent/Legal Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ West Michigan Driving Academy & Testing Center LLC. By: \_\_\_\_\_ Owner

Provider Name Signature of Provider Owner Title